

Creating “WOW” Statements about Your Skills

For each of the bulleted examples listed on your resume, you should include concrete information about what you did and what the impact was. To practice identifying strong, impactful statements, review the examples below. Which of the following examples makes you say “Wow!” about the 4-H member’s skills?

Photography Example:

- A. Reporter for 4-H club. Took pictures at club meetings.
- B. Took pictures at club meetings and sent them to newspaper.
- C. Promoted three club community service projects with photos and articles in the Daily News, which has a circulation of 3,500 families in Washington County

Open House Example:

- A. Participated in 4-H Open House. Assisted with club booth.
- B. Spoke to visitors about 4-H at our club booth at 4-H Open House.
- C. Recruited potential 4-H members by presenting detailed information about our club at 4-H Open House, which was attended by 50 families. Identified 4 potential new members.

Animal Example:

- A. Fed my animals daily.
- B. Tended to my animals daily (feeding and grooming).
- C. Executed the daily routine of feeding, grooming, and exercising my own horses, as well as maintaining clean stalls.

Time Management Example:

- A. Coordinated my 4-H and school activities.
- B. Coordinated my schedule for ten 4-H projects and my school athletic activities.
- C. Coordinated my schedule for 4-H, school, FFA, volunteer work, part-time job, and homework while maintaining an A-B average in school.

Citizenship Example:

- A. Participated in community service projects.
- B. Participated in valentine card making community service project.
- C. Assisted younger members in decorating valentine cards which were given to a local senior center. Contributed to donation of 150 total cards.

For all scenarios listed above, the C statements have a stronger impact because results were described.