NEW

Resume & Interview Workshops:
Workshops will be offered throughout the fall to support 4-H members as they prepare their application materials for older youth opportunities and awards. These will be hands-on, interactive workshops intended to help members prepare their written materials and practice their interviewing skills. The interview workshop would also be useful for youth planning to apply for scholarships in the spring. Youth can register by completing this Google form [https://goo.gl/8wF3Xg](https://goo.gl/8wF3Xg) or calling (262) 335-4478 by the designated registration deadline.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Date &amp; Time</th>
<th>Location</th>
<th>Register by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-H Resume &amp; Cover Letter Workshop</td>
<td>Monday, September 19 6:30 – 8:00 pm</td>
<td>Hartford Resource Center 1121 E. Sumner St. Hartford, WI 53027</td>
<td>Friday, September 16</td>
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<tr>
<td>4-H Resume &amp; Cover Letter Workshop</td>
<td>Tuesday, September 27 6:30 – 8:00 pm</td>
<td>Public Agency Center 333 E. Washington St., West Bend, WI Room 1113 A/B</td>
<td>Friday, September 23</td>
</tr>
<tr>
<td>4-H Interview Preparation Workshop</td>
<td>Monday, October 17 6:30 – 8:00 pm</td>
<td>Public Agency Center 333 E. Washington St., West Bend, WI Room 3224</td>
<td>Friday, October 14</td>
</tr>
<tr>
<td>4-H Interview Preparation Workshop</td>
<td>Thursday, October 27 6:30 – 8:00 pm</td>
<td>Washington County Fair Park 3000 Hwy PV West Bend, WI 53095 Pavilion 112</td>
<td>Monday, October 24</td>
</tr>
</tbody>
</table>

Officer Training:
The annual Officer Training workshop will be held on Monday, October 24 from 6:00 – 8:30 pm at Washington County Fair Park Pavilion. All club officers are encouraged to attend, even if they have held their office before. Once your club has elected officers for the coming year, please register the officer team online using the Google form: [https://goo.gl/KbfVbV](https://goo.gl/KbfVbV). Leaders and parents/guardians are also encouraged to attend sessions along with youth officers so that adults can provide support.
Advanced Space Camp – January 21-January 28, 2017
Youth entering grades 10-12 are eligible to apply. They aren’t required to have attended regular Space Camp. Applications are due September 1, 2016. Go to http://monroe.uwex.edu/4-h-youth-development/advanced-space-camp/ for details.

Upham Woods 75th Anniversary Event-Sunday, September 18th:
Join Upham Woods as we celebrate the 75th anniversary, from 10:00 AM till 3:00 PM. Enjoy games, history, songs, and tours, followed by lunch and a ceremony. Relive your camp days with Upham Woods as we take a look at the past, and peer into the future. Tickets will be $5.00 per person, please RSVP by emailing Upham-woods@ces.uwex.edu. Find more information at http://fyi.uwex.edu/uphamwoods/history/

Older Youth Opportunities & Awards:
Encourage youth to apply for exciting opportunities such as Space Camp, Wisconsin State 4-H & Youth Conference, American Spirit, Citizenship Washington Focus, and more! Applications and program details will be posted at http://washington.uwex.edu/4-h-youth-development/trips-awards/ soon. Applications are due to the UW-Extension Office by November 1.

Fall Forum Funding Support Available:
The Washington County 4-H Leaders Association has budgeted funds to reimburse up to 16 youth and adults for their registration fees for the Wisconsin 4-H Fall Forum. Are you planning to attend the Fall Forum? You can apply to have your registration fee of between $50-$85 (depending on the registration option you select) reimbursed after participating in the event! Funding application forms for youth and adult Fall Forum participants are included in this newsletter. Funding applications are due September 9 to the UW-Extension Office. Applications will be reviewed by a committee of youth and adults from the Washington County 4-H Leaders Association Board. Applicants will be notified of their funding status before the final deadline for Fall Forum registration. Reimbursement checks will be mailed to recipients after they successfully complete the Fall Forum.

Educational Field Trip Opportunity – Riveredge Nature Center Tree Climbing Programs:
Riveredge Nature Center now offers tree climbing programs for groups. This may be a local field trip option of interest for your club. They can facilitate a “tree-riffic” tree climbing program which includes a two hour climb with each participant climbing for about 30-35 minutes. It comes with a 1 hour tree identification hike. The basic cost is $250 for 10 climbers, each additional climber beyond that is $25/person. If you are interested in booking a tree climbing program with Riveredge, you can contact Steff Merten, Adventure Education Manager at smerten@riveredge.us.
Leaders Association Meetings:
Tuesday, August 2 @ 6:30 p.m.
Public Agency Center, Room 3224

Tuesday, August 30 @ 6:00 p.m. Expansion & Review Mtg
Public Agency Center, Room 1113 A/B

Tuesday, September 6 @ 6:30 p.m.
Public Agency Center, Room 1113 A/B

Unique Fundraising Opportunity:
Fund raising should only be conducted to meet a specific goal established through broad input of a 4-H organiza-
tion’s membership. If a club is in the process of trying to raise a significant amount of funds, possibly for a field
trip or to help support another organization, Charter Automotive is providing an opportunity in which they would
provide a $500 stipend to a club that could help them on August 27th after their 80th anniversary event. They are
looking for a group of about 6 youth (10 years old or older) from 4:00—6:30 pm to help load up items after their
event which will be an opportunity to strengthen their teamwork, communication, and social skills. If this is a fit
for your club, contact Washington County Fair Park Event Coordinator Vicki Passineau by August 12th at 262-677-
5060 or vpassineau@wcfairpark.com. This is a great reminder for all leaders to utilize the fundraising fact sheet
and all the resources in the 4-H Club Finances section of the General Leader Handbook.

REMINDERS

General Leader Meeting—Wednesday, August 24, 2016 from 1:00—3:00 or 6:00—8:00 p.m.:
Please plan on attending one of the time slots. If a general leader is unable to attend, please find another adult
leader from the club to take your place. Please sign up through Google forms for the session you’ll be attending.
https://goo.gl/MIQnUH

Club Record Book List:
When turning in record books that have been selected for project award consideration at the county level,
please include a completed Club Record Book List. The form is available here:
washington.uwex.edu/4-h-youth-development/leaders/

Career Awards:
Youth in grades 9-13 are eligible to apply for 4-H Career Awards. To check eligibility for career awards in various
categories, please review the Career Award Application and Standards for County Career Awards, available here:
http://washington.uwex.edu/files/2010/06/Application-Standards-for-Career-Awards.pdf. Career Award applica-
tions are due to club leaders at the same time that record books are due to your club.

Leaders, please encourage older youth to apply for Career Awards. Many youth who are eligible never think to
apply. Review the application and have some conversations with older youth who could apply this year. They will
be honored that you recognize their accomplishments.
Building Welcoming 4-H Clubs Project:
All young people want to belong and be members of groups. A welcoming environment allows young people to feel they are connected and valued in a larger social network. When youth feel accepted in a 4-H club, they are more likely to contribute to the club.

In a recent study of the Wisconsin 4-H program, youth who left the 4-H program were asked for the reasons they left 4-H. 29% of the respondents said that one of the reasons they left 4-H was “I did not feel welcome at club or project meetings.” It can be challenging for new youth and families to feel welcomed, especially if they do not know much about the 4-H program.

Looking at 4-H membership over time, the number of enrolled 4-H members in Wisconsin is declining. From 2005 to 2013 4-H enrollment decreased by 14.9%. These numbers may reflect a slow trend of youth choosing other youth activities rather than 4-H.

The “Building Welcoming 4-H Clubs” project is designed to help 4-H clubs strengthen their inclusive, welcoming environments. Positive club environments help with member recruitment, retention, and engagement.

Complete a Club Application:
Your club can sign up to receive customized feedback, training and resources through the project. A club application is included with this letter. Clubs can submit an application and join in the project at any time.

Send your Photos for 4-H Achievement & Recognition Night:
Did you have a picture perfect moment at a 4-H meeting or event? Send your great 4-H photos to brianna.welch@ces.uwex.edu to be included in the photo slideshow shared at the 4-H Achievement & Recognition Night in October.

Nominees for 4-H Leaders Association Board:
Do you know youth in grades 7 and older, or adult volunteers, who are interested in getting involved in a county leadership opportunity? Please encourage them to run for the 4-H Leaders Association Board. Nomination forms are available on the 4-H Trips/Awards/Opportunities page, and are due to the UW-Extension Office by September 15.
Cloverline Subscription Information:
All 4-H members and leaders will receive the Cloverline via e-mail distribution at no charge. The Cloverline will continue to be posted on the Washington County 4-H website.

Each printed Cloverline costs approximately $1.25 to produce. That includes paper, photocopying and postage. The Cloverline is published 6 times per year, bringing the total cost per household receiving the Cloverline by mail to $7.50.

In order to offset printing and postage costs, we ask that families wishing to receive the Cloverline by mail pay for an annual subscription. Families can receive the 6 issues of the Cloverline for the price of $7.50 per year. If families wish to receive the Cloverline by mail, please have them fill out a subscription form and return it to the UW-Extension Office with a payment of $7.50. Subscription forms will be available in the September/October Cloverline newsletter.

Like UW-Extension Washington County on Facebook:
Thanks for everyone that has liked the UW-Extension Washington County Facebook page so far and also liked particular posts, photos, videos, etc. All UW-Extension program areas will be sharing resources, events, photos and more. Please like our page and share with friends. This will be a great way to share the many awesome things happening in 4-H Youth Development and promote upcoming opportunities. This past week we were able to share a lot of great things that 4-H youth participate in during County Fair.

Open House-Save the Date:
The Open Houses are quickly approaching. Thank you to the many clubs that have signed up already! If you haven’t yet, please confirm which Open House your club is participating in and who the contact is by signing up on the Sign Up Genius by Wednesday, August 3: http://www.signupgenius.com/go/30e094eadaf2aaf85-4hopen. We expect that all clubs be present for at least one Open House, whichever they feel is most appropriate for their club. Of course clubs are welcome to be present at both.

Help spread the word to friends, neighbors, classmates, and more about the 4-H Open Houses by sharing the Open House flyer. You can also invite them to attend by inviting them to Open House events via Facebook. We want to make sure everyone has the opportunity to find out what 4-H is all about.

Wednesday, August 17, 4:30-7:30 pm, Washington County Fair Park (Main Open House) and/or Monday, August 29, 6:00-8:00 pm, United Way Hartford Resource Center (Mini Open House)
REMINDERS - continued

Various Reports due September 15:
A variety of reports are due to the UW-Extension Office on September 15 including Special Emphasis (found at bottom of the page) and Activity Report form for community service and recreation.

Who completes the reports? This is a great opportunity for a youth member or a team of members who were involved in the particular activity. This experience is enhanced when enough time is allowed for the report to be submitted to a leader for review and to provide feedback on the report and adjustments be made if necessary. 4-H Youth Development Staff will also review the reports and provide feedback to the club.

Why complete these reports?
• Clubs will be recognized and honored for their efforts at the Achievement and Recognition event in October.
• For Special Emphasis, all clubs completing the final report get at $25 check.
• Help benefit the 4-H program! Information from the reports is compiled and used in impact reports to stakeholders.

RESOURCE of the MONTH

The Experiential Learning cycle, upon which 4-H bases its educational opportunities, includes reflection on the doing, and then application based on reflection. This complete cycle is necessary for learning to take place, and for transfer of learning to occur. Reflection is what creates value in the learning. This is why record books are a critical part of the 4-H experience as it’s an intentional reflection on what the youth experienced in their 4-H year.

This process is enhanced when youth receive feedback on their work which is why record books are reviewed at a club level and if applicable the county level as well. The record book review process is an opportunity for adults to share feedback with youth. When adults review so many in mass, they might find themselves ‘stuck’ on what to say.

Included is a Writing Record Book Comments tip sheet that is used at the county level and can be shared with adults reviewing at a club level.

Thank you for helping to support this important process to further the youth’s learning and growth.
AUGUST

2  4-H Leaders Association Board Mtg, PAC —3224, 6:30 p.m.
4-14 Wisconsin State Fair
17  4-H Open House, Fair Park—Small Animal Building, 4:30—7:30 p.m.
17  Quarterly Animal Science Mtg, PAC—1113A/B, 7:00 p.m.
22  Arts Camp Registration due in State 4-H Office
24  General Leader Mtg, PAC—1113 A/B, 1:00—3:00 or 6:00—8:00 p.m.
29  4-H Mini Open House, United Way Resource Center, Hartford, 6:00—8:00 p.m.
30  Record Books Due, UW-Extension Office
30  Project/Career Award Applications Due, UW-Extension Office
30  Leaders Association Expansion and Review Mtg, PAC - 1113 A/B, 6:00—8:00 p.m.

SEPTEMBER

1  Advanced Space Camp Application Deadline, Monroe County 4-H or electronically to joshua.goede@ces.uwex.edu
6  4-H Leaders Association Board Mtg, PAC—1113A/B, 6:30—9:00 p.m.
9  Fall Forum Funding Support Applications Deadline, UW-Extension Office
13  Adult Volunteer Leader Orientation, PAC—1023, 6:00 –7:30 p.m.
15  Nominations for Leaders Association Board due to UW-Extension Office
15  Club Activity Reports for Community Service & Recreation due to UW-Extension Office
15  Club Special Emphasis Reports due to UW-Extension Office
18  Upham Woods 75th Anniversary Event, Upham Woods, 10:00 a.m.—3:00 p.m.
19  4-H Resume & Cover Letter Workshop, Hartford Resource Center, 6:30—8:00 p.m. [Register by 9/16]
27  4-H Resume & Cover Letter Workshop, PAC—1113 A/B, 6:30—8:00 p.m. [Register by 9/23]
Writing Record Book Comments

These are some tips for writing record book comments that will help 4-H members learn and grow:

- If you have comments about the record book, please write these on the scoring rubric only. Do not write on the youth’s record book sheets.

- If there is something you would suggest they change about their record book or project work in the future, frame it in a constructive tone. Suggest what they should do, rather than what they shouldn’t do.

  **Example:** *The member skipped a section of the project sheet, so the record book page is not completed. Instead of writing, “Don’t skip sections of your record book,” write, “Next year, be sure to complete all sections of the project record sheet.”*

- Can’t think of anything to write? Try using one of these sentence starters to write an appropriate comment. Each record book scoring rubric should have at least one comment included in the “Comments” section.

  - You did an excellent job of…
  - I was impressed by…
  - Next year, you should try…
  - You showed initiative in…
  - Please clarify…
  - What if you tried…
  - One strength of your project record is…
  - Your strongest section is…
  - I like the way you…
  - Your record book would be stronger if…
  - One thing that wasn’t clear to me was…
  - I noticed that…
Building Welcoming 4-H Clubs

All young people want to belong and be members of groups. A welcoming environment allows young people to feel they are connected and valued in a larger social network. When youth feel accepted in a 4-H club, they are more likely to contribute to the club.

In a recent study of the Wisconsin 4-H program, youth who left the 4-H program were asked for the reasons they left 4-H. 29% of the respondents said that one of the reasons they left 4-H was “I did not feel welcome at club or project meetings.” It can be challenging for new youth and families to feel welcomed, especially if they do not know much about the 4-H program.

Looking at 4-H membership over time, the number of enrolled 4-H members in Wisconsin is declining. From 2005 to 2013 4-H enrollment decreased by 14.9%. These numbers may reflect a slow trend of youth choosing other youth activities rather than 4-H.

The “Building Welcoming 4-H Clubs” project is designed to help 4-H clubs strengthen their inclusive, welcoming environments. Positive club environments help with member recruitment, retention, and engagement.

Benefits for clubs participating in the “Building Welcoming 4-H Clubs” project:

- Have youth and adult volunteer observers visit your club meetings during the year. Observers will give feedback about your own unique club experience.
- Receive customized training and resources to build a welcoming environment. Training can be offered to the full club or your officer team, and can be designed to meet your club’s unique needs.
- Get new ideas for making club meetings exciting, fun, and welcoming by learning from clubs throughout the county. These ideas can help your club set goals and make an educational plan for the year.
- Receive facilitation items/tools for your club to use to help meetings be welcoming and interactive.
- Receive a certificate of completion after the observation, feedback, and training process.

Clubs interested in participating must be willing to:

- Complete a short self-evaluation of your club environment with the club leader(s) and youth officers/youth leaders.
- Welcome youth and adult observers to two of your club meetings during the year.
- Participate in follow up training to work on areas where your club could build its welcoming environment.

Sources:
Eccles & Gootman, 2002. Community programs to promote youth development.
Application for Club Participation in Building Welcoming 4-H Clubs

Club Name: _____________________________________________________________

Club Leader(s): ________________________________________________________

Our club is willing to...

(check boxes below to indicate that your club will participate in each part of the program)

☐ Complete a short self-evaluation of our club environment with our club leader(s) and youth officers/youth leaders.

☐ Welcome youth and adult observers to two of our club meetings during the year.

☐ Participate in customized follow up training to work on areas where our club could build its welcoming environment.

☐ Explore and try new ideas for making club meetings exciting, fun, and welcoming by learning from clubs throughout the county.

________________________________________________  _______________
Club Leader Signature  Date

________________________________________________  _______________
Club President Signature  Date

Please return this application to the UW-Extension Washington County Office by June 10, 2016.
Adult and Youth Leaders - Mark Your Calendars for Fall Forum and Hall of Fame Celebration

Don’t miss out on a great statewide workshop for youth and adult leaders!!!

What: Fall Forum and Hall of Fame Celebration

When: November 4-6, 2016 (starting with registration at 6:00 p.m. Friday, November 4 and ending 10:30 a.m. November 6)

Where: Green Lake Conference Center, Green Lake

Who: Each county is encouraged to send a delegation of youth and adults
  ➢ 7th – 13th grade youth
  ➢ Adult volunteer leaders
  ➢ Staff are invited and encouraged to attend as your schedule permits

Cost:
  ➢ $85 registration fee per person - Friday – Sunday (pizza buffet, 3 meals Saturday, 1 meal Sunday)
  ➢ $75 registration fee per person - Saturday – Sunday (3 meals Saturday, 1 meal Sunday)
  ➢ $70 registration fee - Saturday – (lunch and Hall of Fame dinner)
  ➢ $50 registration fee - Saturday – (lunch only)

  ➢ Lodging:
    o Adults
      ▪ $45/night if there are two adults
      ▪ $75 - Single adult room (limited availability)
      ▪ $25/night with three or more adults per room
    o Youth
      ▪ $25/night with three – six youth per room

The program kicks off Friday evening with over 20 interactive sessions. Saturday offers more than 25 workshops to choose from. Top off the night with a special celebration where 11 people will be inducted into to the Wisconsin 4-H Hall of Fame. An evening of circle dancing and table games will follow the celebration. Sunday morning brings a high energy program that you can use at the club or community level.

All youth participants need to have a chaperon who has completed Youth Protection identified when they register.
Top Ten Reasons Youth and Adult Leaders Will Want To Attend!

1. 15+ interactive sessions Friday night... science, archery, 4-H Military Kids, exploring Upham Woods,
2. 25+ sessions Saturday from electricity and photography to first generation 4-H and team building
3. Hear the Vision for 4-H from State Program Director Dale Leidheiser
4. Get to meet adults and youth from around the state
5. See youth adult partnerships in action
6. Networking and idea sharing
7. Be part of Wisconsin’s largest university youth outreach program!!
8. Great ideas and projects to take home to use in clubs, schools and community settings
9. Have fun!
10. Celebrate Wisconsin 4-H and learn more about First Generation 4-H!

Ask your county Extension Staff about registering today.

Register through 4HOnline beginning September 6th. Registration will end September 30th.

This program is partially funded by the WI 4-H Foundation.
YOUTH WISCONSIN 4-H FALL FORUM APPLICATION

The 4-H Leaders Association is pleased to announce the availability of assistance to attend the 4-H Fall Forum in Wisconsin Dells. Each individual can have their full registration fee refunded (between $50-$85 per person) with a maximum of 16 scholarships to adults or youth. These will be paid out after the youth attends Fall Forum. Funding is awarded primarily on 4-H involvement and applications must be filled out by the participant.

Name_______________________________________________ Male_____ Female_____ Age_______

Club_____________________________________________________________ Grade_______

Address,_________________________________________________________________________________

City______________________ Zip___________ Phone______________________________

Number of years I have been in 4-H including this year:________

Have you ever gone to Fall Forum before?_______ If yes, how many times?________

Days you plan to attend Forum:___________ Will you be staying overnight: ___ Yes ___ No

I would like to go to Fall Forum because:

During the past year, I've shown my enthusiasm for 4-H by being involved in the following activities (include all the activities you have been involved in this past year only):

Club:

County:

(over)
Does your club offer financial support? ________

If yes, how much support is given? ________________________________

Statement to be Completed by Parent/Guardian
I would like my son/daughter/ward to attend Fall Forum because:

How many in your family are planning to attend Fall Forum? ________

General Leader's Recommendation:

Three signatures are needed for the application to be considered.

1. 4-H Member's Signature______________________________________________________________

2. Parent/Guardian's Signature_________________________________________________________

3. General Leader's Signature_________________________________________________________

APPLICATION DEADLINE: September 9, 2016

Please return to: UW-Extension Office
333 E. Washington St.; Suite 1200
P. O. Box 2003
West Bend, WI 53095
ADULT LEADER WISCONSIN 4-H FALL FORUM APPLICATION

The 4-H Leaders Association is pleased to announce the availability of assistance to attend the 4-H Fall Forum in Wisconsin Dells. Each individual can have their full registration fee refunded (between $50-$85 per person) with a maximum of 16 scholarships to adults or youth. These will be paid out after attendance to Fall Forum. Funding is awarded primarily on 4-H involvement and applications must be filled out by the participant.

Name__________________________________________ Male_____ Female______

Club___________________________________________________________________________

Address_________________________________________________________________________

City_________________________ Zip__________ Phone______________________________

Number of years I have been a 4-H leader including this year:________

Have you ever gone to Fall Forum before?_______ If yes, how many times?_________

Days you plan to attend Forum:_____________ Will you be staying overnight: ___ Yes ___No

I would like to go to Fall Forum because:

During the past year, I've shown my enthusiasm for 4-H by volunteering at the following activities (include all the activities you have been involved in this past year only):

Club:

County:
Does your club offer financial support? ______

If yes, how much support is given?_________________________

How many in your family are planning to attend Fall Forum? ______

**Two signatures are needed for the application to be considered.**

1. 4-H Adult Leader’s Signature___________________________________________

2. General Leader's Signature_____________________________________________

**APPLICATION DEADLINE: September 9, 2016**

Please return to: UW-Extension Office
333 E. Washington St.; Suite 1200
P. O. Box 2003
West Bend, WI 53095